

WESTONZOYLAND PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL **HELD ON MONDAY 16 MAY 2016 AT 7.30PM** **AT THE VILLAGE HALL** **AND CONCLUSION OF THE ANNUAL PARISH MEETING**

PRESENT: Cllrs Alder, Mrs Ballard, Evans, Mrs Fisher, Ms Perry and Spurrell

APOLOGIES: Cllrs Burge, Carson and Griffiths

01/16 Election of Chairman

RESOLVED:

That Mrs Fisher be elected Chairman of the Parish Council for 2016/17.

02/16 Appointment of Vice Chairman

RESOLVED:

That Mr Carson be appointed Vice-Chairman of the Parish Council for 2016/17.

03/16 Minutes of the Previous Meeting

RESOLVED: That the Minutes of the Meeting held on 14/03/16 be approved and signed by the Chairman as a correct record.

04/16 Matters Arising

- i **Planning Application - Moorcroft, 19 School Road (53/16/01)(Min 93/15)** - it was pointed out that although the Parish Council raised no objection, local residents had written raising objections. It was further pointed out that objection could only be raised on planning grounds and, in the event, the Planning Authority had been satisfied that the development met the necessary criteria. For future reference residents were advised to notify the Parish Council in the event of objections as well as the Planning Authority and points to this effect would be placed on notice boards, with the file of applications available at the Sedgemoor Inn, and on the website as well as a reminder in the Parish Magazine.
- ii. **Trees at Recreation Ground and Entrance to Village Hall Car Park (Min 88/15)** – the Clerk reported that all three trees had been confirmed as unlikely to survive and should be removed. An estimate in sum of £5,250 plus vat had been obtained for the removal and further quotations would be obtained because the locations would mean a road closure and co-operation of Western Power. Members agreed that this should be followed up with the Village Hall Management Committee, due to meet in early June, but the three trees should be removed.
- iii. **Tree in Woodland Avenue** - this would be further taken up with

Sedgemoor District Council as the complaints due to the overgrowth continued.

- iv. **Battlefield Site – AGREED** to follow this up further due to the condition of the trees.
- v. **Fencing at Village Hall (Min 96/15i) – AGREED** that the wooden fencing is acceptable throughout the full length provided that the length between the gates is secured with appropriate fencing alongside the play areas.

05/16 **Older Children’s Play Area - Zip Wire Beam**

The Clerk reported that the broken beam was in hand for replacement which would shortly be carried out by the Sovereign Company under warranty and included plans for strengthening the beam.

06/16 **PCSO Report**

No report was available.

07/16 **Village Agent Report**

No report was available although the Clerk continued to be in contact with the Village Agent and information was, from time-to-time, circulated.

08/16 **County and District Councillor Ward Reports**

County Cllr David Hall offered an Annual Report on behalf of the County Council and the particular areas in which he was involved as Deputy Leader and Portfolio Holder. County Council elections would be held in 2017 and he noted that, although the 20 Year Flood Action Plan was being implemented, and the Somerset River’s Authority in existence, the legislation was still awaited to give authority to funding. Various matters he had reported on through the year including inward investment, the Innovation Centre, role out broadband and possibilities of a new Garden Town showed that Somerset was still reasonably well placed in bringing in Euro funding. This would also apply to the A303 improvements and links to the South West Peninsular. In terms of the recent collapse of WebberBus Ltd he recommended the County Council web page identifying substitute services.

Cllr Alder, in the SDC Report, concentrated on housing need, the numbers of new houses required, success in bringing empty homes back into use such that this figure was at the lowest for many years. Pilot schemes for affordable housing were going forward and the Council were looking seriously at pre-fab type accommodation, factory manufactured to increase supply. In the meantime a major number of new businesses continued to open in the Bridgwater area.

RESOLVED: That the members be thanked for their reports.

09/16 **Notice of Audit 2015/16**

The Clerk submitted the Notice of Audit requiring approval by the 30th June 2016. He pointed out there had been change in the Audit requirements for notification and publication. Audit of accounts would be completed with the

finalisation of the Annual Return.

RESOLVED:

1. The Notice of Audit 2015/16 be noted;
2. that the Annual Governance Statement be completed on behalf of the Council;
3. that the Chairman and Clerk be authorised to sign off the accounts and statements for submission; and
4. that the Annual Governance Statement and Accounting Statements be published on the website together with other information required to satisfy the Transparency Code for Small Authorities.

10/16

Appointments 2016/17

1. Planning Sub-Committee (5) – Chairman, Vice-Chairman, together with three other available members;
2. SALC Representatives (2) – Chairman and Vice-Chairman;
3. Village Hall Management Committee (1) – Jackie Ballard;
4. Stand-by Building and Carnival Shed Project Group (1) – Chris Burge;
5. Internal Auditor (1) - Mrs Geri O’Loughlin;
6. Moores Cluster Group – Chairman (and/or Vice-Chairman) and Clerk;
7. Rights of Way Contact/Parish Path Liaison Officer (1) – Ian (Charlie) Moore;
8. Grievance and Disciplinary Panel – Messrs Burge and Evans and one other Councillor;
9. Appeals Panel – Chairman and Vice-Chairman;
10. Parish Magazine Scribe (1) - Malcolm Carson.

RESOLVED: That the appointments above be confirmed.

11/16

Planning Applications, Decisions, Appeals and Enforcement

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| 53/16/03 | Erection of two storey extension to form garages and living accommodation on site of former building at Upper Liney Farm, 26 Liney Road - no objection; |
| 53/16/04 | Erection of conservatory to rear elevation and raising roof height of outbuilding to install hopper for wood pellet boiler, Colyton House, 18 Fore Street - that no objection be raised provided there is no overlooking of neighbouring property. There is concern that proposal does not sit well with the existing listed building and advice of Conservation Officer required; |
| 53/16/05 | (Listed Building) - as 04; |
| 53/16/06 | Conversion of garage to living accommodation and installation of roof lights in roof of rear elevation, land to south of 24 Kings Drive – objection - the proposal constitutes an over-development of the site to the detriment of the surroundings; |
| 53/16/08 | Retention of log cabin to be used as an agricultural worker’s dwelling on land at Middle Farm, Andersea Road – objection - the application is not accompanied by any justification for use as an agricultural worker’s dwelling. |

12/16 **Calendar of Meetings 2016/17**

RESOLVED: That the Calendar be completed on a similar basis to the current year and circulated to all members for confirmation.

13/16 **Accounts for Payment and Receipts**

RESOLVED: That the accounts listed for payment (including Section 137 payments where appropriate) contained in the Clerks Report dated 09/05/16 and the income be noted and approved, together with the bank statements and reconciliation.

14/16 **Publications and Correspondence**

RESOLVED: That the items recorded in the Report dated 09/05/16 be noted and actioned where appropriate:

1. Parish Magazines – April and May 2016 - comments of Editor noted with appointment of Malcolm Carson;
2. CCS - membership invite £40 - referred to Village Hall Management Committee via Jackie Ballard;
3. TRO Hoopers Lane and Lakewall;
4. SRA/EA River Parrett: new dredge - North Moor pumping station to Lyndon Farm;
5. The stream - SRA progress update Easter 2016;
6. Transparency Fund 2016/17(see Min 09/16 above);
7. Somerset Web Services - PC website care report;
8. P&CC Election - 05/16 - Sue Mountstephens re-elected;
9. Middlezoy AFC - development plans - supported;
10. SCC Minerals and Waste Development Scheme - noted;
11. SCC Scheme to help Drivers with Medical Conditions;
12. Recycle SWP May 2016;
13. Somerset Choices;
14. Magazines, Newsletters, Posters and Product Information.

15/16 **Additional Items**

1. Letter from Ann Matthews, 2 Southview Road in relation to speed of traffic and noise from motorbike racing on the airfield - members reminded of the action previously taken, to be taken up again through speed indicator devices, better signage and support of the County Council for further action be sought;
2. State of Rhyne to be taken up with Internal Drainage Board;
3. Issues with overgrown hedges (leylandii) at Herbert Farm, Load Lane, and Fore Street - to be followed up with Highway Authority/SDC as appropriate;
4. Forces March - late confirmation Friday 27/05/16.

The Meeting finished at 9.10 pm.

Signed:

Chairman