WESTONZOYLAND PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

HELD ON MONDAY 20 JUNE 2022 AT 7.30 PM

AT THE VILLAGE HALL, WESTONZOYLAND

PRESENT: Councillors Mrs Fisher (Chairman (subject to ratification) - in the Chair), Mr Alder, Ms Bicker, Mrs Parfitt, Mr Pearce, and Mr Spurrell

ALSO PRESENT: County Unitary Councillor Dingwall (Somerset County Council) - joining later in the meeting

APOLOGIES: District Councillors Anthony Betty and Ms Liz Perry and County Unitary Councillor Diogo Rodrigues

15/22 Election of Chairman - Ratification

Resolved: That Mrs Fisher's appointment be ratified for 2022/23. Acceptance of the Office of Chairman was completed.

16/22 Appointment of Vice Chairman - Ratification

Resolved: That Ms Bicker's appointment for 2022/23 be ratified.

17/22 Minutes of the Annual Meeting of the Parish Council held on 09 May 2022

Resolved: That the Minutes of the Annual Meeting of the Council held on 09 May 2022 be approved and signed by the Chairman as a correct record.

18/22 Matters Arising - Co-option (Min 03/22)

Resolved: That the co-option process to fill vacancies on the Parish Council be commenced and advertised for expressions of interest as soon as possible.

19/22 Minutes of the Annual Parish Public Meeting held on 09 May 2022 and Matters Arising

i. Traffic Matters and Speeding Through and Within the Village - road safety concerns and other highway issues taken up with Traffic Management and Somerset Highways and proposed meeting (Min 05 and 05/22) - a monthly tachograph response had been invited and it appeared the counter was now in place in King's Drive. Towens acknowledgement of the action they had taken with regard to management of their drivers and vehicles through the Village had been received. Monitoring would continue on a regular basis.

Resolved: That in the light of the list of issues raised, and the desire to implement related projects, the Chairman and Clerk would follow this up with Somerset Highways and aim to secure the meeting with Katherine Tyson or representative as soon as possible.

ii. Public Rights of Way/Footpath BW36/1#4759 Bridge 506 (Min 05/22ii) - the emergency repair of the fencing was in place and advice on options for discussion had been sought. No obvious course of action had resulted likely to appeal to all parties and it was **Resolved** that this matter be placed on the back-burner.

iii. Play Area Swings and Safety Surfacing (Min 05/22iii) - the repairs to the safety surfacing were underway and a quote had been received for the zip-wire repairs.

Resolved: That this be noted and the Clerk reply to Sovereign about the quotation, particularly in regard to the zip-wire seat which was secured.

iv. Benches at Recreation Field - missing slats.

Resolved: That the Clerk follow this up in conjunction with the planned work to the notice boards and the Battlefield displays etc.

20/22 Ward Member Reports

i. District Councillor Anthony Betty - The Clerk reported on progress and items referred by Councillor Betty.
ii. County Councillor Andy Dingwall - Councillor Dingwell gave an update on the Local Government Review and creation of the new Somerset Council to become effective from April 2023, the position with staffing surveys, and review of assets and property. He advised a collaborative approach was being taken. The current Chief Executive had left and would be the subject of a new appointment in the next week or so. He, himself, was involved in Human Resource and Scrutiny Committees as well as an involvement with Business Enterprise and Planning. He asked that any issues confronting the Parish Council in relation to the new Unitary process be also referred to him.

21/22 Police/PCSO Report - none received.

Resolved: That a formal request be referred for a Village surgery to be set up similar to that undertaken in nearby villages.

22/22 Audit of Accounts 2021/22, Year End and Governance and Internal Audit

Resolved: That following completion of the Governance and Internal Audit Reports, the actions set out in Min 08/22 be approved and confirmed, and the AGAR submission sent to External Audit.

23/22 Play Area, RoSPA Safety Inspection and Equipment Update

Resolved:
1. That the completion of the safety inspection, subject to report, be noted;
2. that Mr Moore be requested to check the roundabout balance, and to supply a photograph of the zip-wire seat for reference to Sovereign as per Min 19/22iii above.

24/22 Finance - Accounts for Payment and Receipts

Resolved: That the accounts listed for payment (including Section 137 payments where appropriate) and paid, contained in the Clerk's Report dated 15 June 2022, be noted and approved together with the bank statements and reconciliation, and income received.

25/22 Planning Applications, Decisions, Appeals and Enforcements and Other Matters

Reports were received on all applications outstanding and other issues raised

53/21/00004	Durston Products, Airfield Runway, Folly Farm - storage and blending of horticultural growing media (awaiting decision) - **noted** for reference that more processing now taking place and processing and storage areas increasing on various parts of the runways.

53/20/00023	Planning Consent for Two Dwellings at 27 Fore Street - Clerk report on representations from Hamrod Lane property reference access to building site. Response from Highway Authority and letter awaited. Issues still awaiting resolution.
	Solar Farms, Westonzoyland, Dunwear and Chedzoy (further update awaited from Councillor Betty) - see reference below to Bridgwater Area Cycling Campaign.
	Airfield Enforcement Issues - further reports on investigation awaited.

26/22 Security Review of Westonzoyland Parish Council Website

The Clerk reported on the information supplied by Somerset Web Services regarding the protection on the website and recommendations for review and upgrading.

Resolved:
1. That the website protection be upgraded to the premium version at a cost of £99 plus vat per year;
2. that further consideration be given to the best options for upgrading the website and Somerset Web Services invited to quote for a complete re-build, or a "re-skin".

27/22 Publications and Correspondence

Resolved: That the items recorded in the Report dated 15 June 2022 and notified, be noted and actioned where appropriate:

1. Somerset Waste Partnership - monthly June and Recycle More and Queen's Jubilee
2. SLCC Branch Meeting 17 June 2022
3. Battle Boards and Visits - to be followed up
4. Overgrown Hedge at Main Road (impairment of King's Drive visibility) - action to cut back hedge to be put in hand in accordance with advice received from Highway Authority
5. WAGS (Westonzoyland Allotment Gardeners) - Notaro agreement (5 years) - agreed and new agreement awaited
6. Air Ban - Community Liaison Officer introduction
7. Magazines, Newsletters, Posters and Product Information

28/22 Calendar of Meetings (2022/23)

Resolved: That the provisional calendar, as circulated, be approved.

29/22 Additional Items

1. Bridgwater Area Cycling Initiatives - update from Mrs Liz Parfitt in terms of A372 routing, Sustrans involvement - Chedzoy/Dunwear staggered junction possible improvements, landowner interest, potential funding and feasibility study for safer route - invitations to be extended to give further information to Parish Council;
2. Southview/Main Road - interruption to sight line by BT box - to be referred to BT;
3. Defibrillator -Training Courses - none now planned as machines now follow process for use with clarity;
4. Planning Application 53/22/00006 for two local need dwellings - understood to be approved with conditions of occupancy - to be examined.

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The meeting finished at 9.25 pm

Signed

Chairman